**K12 Gallery & TEJAS Summer Internship Application 2019**

Thank you for your interest in applying for a summer internship at K12 Gallery & TEJAS. The summer internship is open to college students, high school students and recent graduates. Please fill out the information below and submit to K12 Gallery & TEJAS. Please return it to Rebecca Sargent, Program Director by email: rebecca@k12tejasgallery.org or by mail: K12 Gallery & TEJAS, 341 S. Jefferson St., Dayton, OH 45402.

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_ Zip\_\_\_\_\_\_\_\_\_\_\_\_**

**Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Name (if under 18 years old) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Grade/level of college\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/University\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you been involved with K12 programming before? \_\_\_\_\_\_ yes \_\_\_\_\_\_ no**

**If yes, please describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The summer internship involves assisting K12 Gallery & TEJAS staff and teaching artists with summer camp programming. This involves prepping materials, assisting in the classroom, cleaning, organizing, hanging artwork, helping during field trips & lunch times, etc. Do you have any experience related to this kind of work? \_\_\_\_\_\_\_yes \_\_\_\_\_\_\_\_ no If so, please describe:**

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**Briefly describe why you are interested in applying for this internship? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**K12 is a busy place during summer camp season. There are many people here with different camps and classes.**

**Do you consider yourself a people person? \_\_\_\_\_\_\_ yes \_\_\_\_\_\_\_\_ no**

**Do you feel comfortable taking on multiple tasks throughout a day? \_\_\_\_\_\_\_yes \_\_\_\_\_\_\_no**

**Our Summer Camps run from June 3- August 9. Please circle the weeks you are available:**

\*Please note we will not run camps the week of July 4.

**June 3-7 June 10-14 June 17-21 June 24-28 July 8-12**

**July 15-19 July 22-26 Jul 29-Aug 2 August 5-9**

**How many hours per week are you wishing to put towards this internship? ­**

**\_\_\_\_\_\_\_\_\_\_\_\_\_5-10 hours \_\_\_\_\_\_\_\_\_\_\_ 10-20 hours \_\_\_\_\_\_\_\_\_\_20-30 hours**

\*Please note that students under the age of 18 will not be permitted to work more than 25 hours per week.

**What is your availability during any given week? Please check the spaces where you are available:**

**(Note that we are here M-F from 8:00am-5:30pm). Morning shifts are 8:00am-1:00pm and Afternoon shifts 12:00pm-5:00pm.**

**Monday:** \_\_\_\_ AM\_\_\_\_ PM **Tuesday:** \_\_\_\_ AM\_\_\_\_ PM \_\_\_\_

**Wednesday:** \_\_\_\_ AM\_\_\_\_ PM **Thursday:** \_\_\_\_ AM\_\_\_\_ PM \_\_\_\_

**Friday:** \_\_\_\_ AM\_\_\_\_ PM \_\_\_\_

**What kind of internship are you interested in applying for: \_\_\_\_\_\_\_ Paid \_\_\_\_\_\_\_ Unpaid**

**K12 is only able to offer 2-3 paid internships each summer. If you are not accepted for one of these,**

**are you also interested in applying for an unpaid internship? \_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_ No**