



K12 Gallery & TEJAS Summer Internship Application 2022

Thank you for your interest in applying for a summer internship at K12 Gallery & TEJAS. Students age 16-21 are eligible to apply for the internship. Please fill out the information below and submit to K12 Gallery & TEJAS no later than Friday, May 6. Please return it to Steve Yates, Chief Operations Officer by email: steve@k12tejasgallery.org or by mail: K12 Gallery & TEJAS, 341 S. Jefferson St., Dayton, OH 45402.

Name: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Grade/level of College: _____

School/University: _____

Have you been involved with K12 Gallery & TEJAS before? ____ Yes ____ No

If yes, please describe:

Parent/Guardian 1

Name: _____ Contact Number: _____

Parent/Guardian 2

Name: _____ Contact Number: _____

The summer internship involves assisting K12 Gallery & TEJAS Staff and Teaching Artists with summer camp programming. This involves prepping materials, assisting in the classroom, cleaning, organizing, hanging artwork, helping during field trips & lunch times, etc.

Do you have any experience related to this kind of work? ____ Yes ____ No

If so, Please

describe: _____

Briefly describe why you are interested in applying for this internship:

K12 is a busy place during summer camp season. There are many people here with different camps and classes.

Do you consider yourself a people person? _____ yes _____ no

Do you feel comfortable taking on multiple tasks throughout a day? _____yes _____no

Our Summer Camps run from May 31- August 6. Please circle the weeks you are available:

*Please note we will not run camps the week of July 4.

Jun 6-10 Jun 13-17 Jun 20-24 Jun 27-July 1 Jul 5-8 Jul 11-15

Jul 18-22 Jul 25-29 Aug 1-5

How many hours per week are you wishing to put towards this internship? *Note, the internship requires a 15 hour per week commitment.

_____ 15-20 hours _____ 20-25 hours _____ 25-30 hours

*Please note that students under the age of 18 will not be permitted to work more than 25 hours per week.

What is your availability during any given week? Please check the spaces where you are available:

(Note that we are here M-F from 8:00am-5:00pm). Mornings are considered 8:00am-11:00am, Afternoons 11:00am-2:00pm and late afternoons are from 2:00pm-5:00pm.

Monday: _____ AM _____ PM _____ Late PM Tuesday: _____ AM _____ PM _____ Late PM

Wednesday: _____ AM _____ PM _____ Late PM Thursday: _____ AM _____ PM _____ Late PM

Friday: _____ AM _____ PM _____ Late PM

What kind of internship are you interested in applying for: _____ Paid _____ Unpaid

K12 is only able to offer 3-4 paid internships each summer. If you are not accepted for one of these,

are you also interested in applying for an unpaid internship? _____ Yes _____ No

So that we might begin to get to know you, please choose and answer two of these questions in the space provided.

1. Describe something you have recently made and the part of the process that meant the most to you.

2. How would your friends describe you?

Student Signature: _____ Date _____

Parent Signature (if under 18): _____ Date _____